



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/HEADQUARTERS

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F. No. A-13/12/3/2016-Estt.I

Dated: 06-10-2026

OFFICE MEMORANDUM

Subject: Combined Stenographers' (Grade-'B' & Grade-'I') Limited Departmental Competitive Examination, 2022, 2023 & 2024 for the post of Private Secrecatry Grade in ESIC.

Union Public Service Commission has published notification for Combined Stenographers' (**Grade-'B' & Grade-'I'**) Limited Departmental Competitive Examination, 2022, 2023 & 2024, vide notification dated 16.09.2026 (copy enclosed), and invited applications from eligible candidates.

It may also be noted that the **last date for submission of applications is 06.10.2026**. In view of this, all Field Offices are requested to ensure that the aforesaid notification is **widely circulated and brought to the notice of all eligible candidates under their jurisdiction**, so as to enable them to submit their applications within the prescribed timeline.

The above Combined Limited Departmental Competitive Examination includes the service of ESIC under **Category IX** for the post of Private Secretary Grade in the Employees' State Insurance Corporation (ESIC).

The Competent Authority has authorized the Heads of all Field Units, including Regional Offices (ROs), Sub-Regional Offices (SROs), Hospitals, and Medical Institutions, to verify and certify the entries made in the application form, from their service records and after due scrutiny of the eligibility of the candidate as per prescribed eligibility conditions.

On due verification and certification of the entries and eligibility, hard copy of the application form are to be forwarded (through Speed Post) by the concerned Head of Office, to Establishment-I Branch, Headquarters Office, on or before **12.10.2026**, for onward submission to the UPSC.

In addition to above, scanned copy of the duly verified application form may also be sent through e-mail at **estt1-hq@esic.gov.in**.

This issues with the approval of Competent Authority.

Digitally signed by
 Ved Prakash
 Date: 06-10-2026
 10:59:12

Deputy Director (E.I)

To

1. All Regional Directors, Regional Offices.

2. D(M)Delhi, D(M) Noida/NTA-New Delhi.
3. All Medical Superintendents of the ESIC Hospitals and ESIC Model Hospitals.
4. Dean of ESIC Medical College/ Dental College/ ESI PGIMSR.
5. All Deputy Director I/c, Sub Regional Offices.
6. Estt.-5, Headquarters Office, New Delhi.
7. WCM for uploading it on ESIC website.