



# NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(An Autonomous Body under Ministry of Tourism, Govt. of India)

A 34, Sector 62, NOIDA – 201309 (U.P.)

Website: [www.nchm.gov.in](http://www.nchm.gov.in)

## **Advertisement No. NCHM-01/2026-ADMIN**

For filling up the following posts in NCHMCT, applications are invited from eligible Indian citizens as per the requirements mentioned below:

| Sl. No. | Post and Scale of Pay                                                            | Method of Recruitment | No. of Posts and reservation | Age                                                                                                    | Essential Eligibility Criteria & Experience                                                                                                                                                                                     | Mode of Selection                                                                                                                                                                                                                                                                                                                                                                                               |
|---------|----------------------------------------------------------------------------------|-----------------------|------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | <b>Lower Division Clerk</b><br>Pay Level 2 as per 7 <sup>th</sup> CPC Pay matrix | Direct Recruitment    | 02<br>(01 ST & 01 UR)        | Not exceeding 27 years<br><br>(Relaxation in upper age limit for reserved category as per Govt. norms) | <b><u>Essential Qualifications &amp; Experience</u></b><br>i. 10th of 10+2 system or equivalent with a typing speed of 30 w.p.m. with atleast one year experience.<br>ii. Ability to use Computer is an essential qualification | Written Test followed by Skill Test<br><br><u>Written Test</u> (100 MCQs) <ul style="list-style-type: none"><li>• Numeric Aptitude (25 MCQs)</li><li>• General English (25 MCQs)</li><li>• General Knowledge (25 MCQs)</li><li>• Clerical Aptitude (25 MCQs)</li><li>• Drafting of letter/notice/note- 30 marks</li></ul> <u>Typing Skill Test</u> (only for shortlisted candidates): Computer Proficiency Test |

### **General Instructions:**

- 1) The prescribed application format is available in the website [www.nchm.gov.in](http://www.nchm.gov.in).
- 2) Interested candidates may apply by sending the duly filled-in application form along with copies of necessary documents in support of date of birth, qualification(s), experience, category, etc., to **The Director (A&F), NCHMCT, A-34, Sector 62, Noida 201 309.**
- 3) The envelope containing the application should be superscribed on the top as “**Application for the post of LDC**”.
- 4) Last date for receiving the applications in the NCHMCT is **30.11.2026**. Applications received after the last date shall not be considered.
- 5) Upper age limit will be reckoned as on closing date of this advertisement.
- 6) In case of employee of Central/State Govt./Autonomous Bodies/PSUs etc., the applicants are required to apply through proper channel.
- 7) The NCHMCT reserves the right to shortlist the applications, fill or not to fill the vacancy.
- 8) In case of any inadvertent error in publication of advertisement, the result will be on the basis of requisition/recruitment rules of the post, DoPT guidelines and any other prevailing guideline of GOI.